

**Corona-Norco USD Agenda and Minutes**  
Board of Education - Regular Business Meeting  
October 04, 2016  
5:50 PM  
Board/Council Chambers  
2820 Clark Avenue  
Norco, CA 92860

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**Present:**

Dr. Samuel Buenrostro  
Mr. Michael Cobarrubias  
Mr. Alan Giles  
Dr. Jose Lalas  
Dr. Michael Lin  
Mr. Bill Newberry

Ms. Judy Now  
Mr. Ben Odipo  
Mr. Ted Rozzi  
Mrs. Cathy Sciortino  
Dr. Lisa Simon  
Mrs. Mary Ybarra  
Mr. John Zickefoose

**1. OPENING CEREMONY - 5:50 P.M.**

**a. Call to Order**

**Minutes:**

Mrs. Sciortino called the meeting to order at 5:55 p.m.

**b. Public Comment on Sections 2 and 3**

**Minutes:**

There was no one in the audience wishing to address the Board on items listed in Sections 2 and 3 of the Agenda.

**2. CLOSED SESSION - 5:50 P.M.**

**Minutes:**

Mrs. Sciortino announced that the Board would convene in Closed Session to discuss the following:

**a. Student Expulsions/Readmissions/Admissions (Education Code 35146)**

**b. Public Employee Appointment/ Assignment/ Reassignment/ Discipline/ Dismissal/ Release (Government Code 54957)**

**c. Anticipated Litigation (Government Code 54956.9(b)(1))**

**d. Negotiations - CNTA and CSEA Issues (Government Code 54957.6)**

**3. OPEN SESSION - 7:00 P.M.**

**a. Call to Order**

**Minutes:**

Mrs. Sciortino called this session of the meeting to order at 7:12 p.m.

**Registered visitors:** Kelly Krout, Jordan Crisafi, Vanna and Parsith Sotakoun, Rosanna Taxis, Robin Jones, Yvonne McFadzean, Emily and Lori Motonaga, Tierra Roman, Kristi Johnson, Andrew Sterner, Tim Russell, Jami Merchant, Tami Ostrosky, Sam Williams, Jorgina Strojek

**b. Report of Closed Session Action**

**Minutes:**

Mrs. Sciortino reported there was no action taken by the Board in Closed Session.

**c. Pledge of Allegiance - Delaney Marine - Student Board Member**

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### **Minutes:**

Delaney Marine led the Pledge of Allegiance.

### **d. Adoption of Minutes**

#### **1. September 6, 2016 - Regular Board Meeting (Action)**

##### **Attachments:**

September 6, 2016 - Regular Board Meeting - Agenda & Minutes

**Motion Passed:** Passed with a motion by Mr. Bill Newberry and a second by Mrs. Mary Ybarra.

Yes Dr. Jose Lalas

Yes Mr. Bill Newberry

Yes Mrs. Cathy Sciortino

Yes Mrs. Mary Ybarra

Yes Mr. John Zickefoose

### **a. Maintenance Department Employee Recognition**

Robert Fink, Maintenance Tradesworker - Plumber

David Lopez, Maintenance Tradesworker-Electrician

Vincent Romero, Lead Maintenance Tradesworker

Tim Russell, Supervisor, Field Maintenance

Adam Sances, Maintenance Tradesworker-Electrician

Curtis Sances, Maintenance Tradesworker - Electrician

Hans Wilderdyk, Lead Maintenance Tradesworker

By Alan Giles, Assistant Superintendent - Business Services

### **Minutes:**

Mr. Giles introduced Andrew Sterner, Administrative Director - Support Services, who presented certificates of special recognition, and Carol Lindsey, Agriculture Teacher – Norco High School; who thanked the maintenance tradesworkers for their invaluable assistance, dedication, craftsmanship and commitment to the Norco High School Agriculture program, its students and the District.

## **5. PRESENTATIONS TO THE BOARD**

### **a. National Disability Employment Awareness Month - October 2016**

By Dawn Rust, Administrative Director - Special Education

### **Minutes:**

Mrs. Rust said that on tonight's agenda for the Board's consideration is Resolution No. 55, National Disability Employment Awareness Month – October, which focuses on the importance of inclusion. She introduced Yvonne McFadzean, Coordinator – Special Education, to highlight the purpose of the District's WorkAbility and Transition Partnership Programs that offer job training, placement, and coaching to students with disabilities. Board members were provided with a packet of information on both programs.

### **b. 32nd Annual Riverside County Carol Addiss Student Drug Use Prevention 2016 Calendar Contest Winners**

Jennifer Diep - Todd Academy

Justin Diep - Todd Academy

Alicia Liu - Eastvale Elementary School

Karissa Liu - Eastvale Elementary School

Kimberly Murphy - Orange Elementary School

Aiden Sotakoun - Corona Ranch Elementary School

Margaret Rosario - Ramirez Intermediate School

Mariah Rosario - Roosevelt High School

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By Carol Coyne, Health, and Wellness Educator

**Minutes:** Mr. Cobarrubias introduced Carol Coyne, Health and Wellness Educator, and Red Ribbon Celebration Co-Chairman/Centennial High School senior, Sarah McReynolds, to provide information on upcoming Red Ribbon celebration activities and introduce and recognize this year's winners of the 30th Annual Riverside County Carol Addiss Student Drug Use Prevention 2016 Calendar Contest. Mrs. Coyne was happy to report that eight of the twelve posters featured in the Riverside County 2016-17 School Year Calendar were created by District students.

### 6. PRESENTATION BY THE BOARD

#### a. Delaney Marine, Roosevelt High School, 2016-17 Student Board Member

**Minutes:** Mrs. Sciortino presented Delany Marine a plaque containing her signed Oath of Office administered at the Board Meeting on September 6.

### 7. SUPERINTENDENT'S REPORT

**Minutes:**

Dr. Lin thanked and congratulated Dr. Sam Buenrostro, John Reynoso and Human Resources staff for a very successful classified professional development opportunity on September 26. Over 400 classified employees took advantage of several Special Education Safety Trainings offered at Corona High School.

Also on September 26, an orientation for Board candidates was held to provide relevant information about the District and the responsibilities of a Board member. To provide adequate information needed to address the public as they go through the election season, Executive Cabinet members presented information to the candidates and addressed specific questions related to their division responsibilities.

Dr. Lin invited the Board to participate in International Walk to School Day in Eastvale on October 5. He said Cabinet members will join him in supporting this annual event. Walk to School Day raises awareness of the need to create safer routes to school for walking, bicycling, or scooting with emphasis on the importance of increasing physical activity among children, pedestrian safety, and traffic congestion concerns.

Dr. Lin introduced Dr. Lisa Simon to give an Educational Services update. Dr. Simon reported that 28 schools recently participated in professional development focusing on strengthening the collaborative culture, mindfulness, PBIS, Math, *Leader In Me*, and teambuilding; in addition, Norco High staff participated in WASC training in preparation for their upcoming accreditation visit. She introduced Administrative Director Kelly Bruce to share his recent experience in Washington D.C. where he represented CNUSD as one of 80 districts in the nation recognized for their effort and growth with underrepresented students entering and taking AP and IB courses.

Mr. Bruce shared that President Obama's My Brother's Keeper Taskforce Chair, and White House Cabinet Secretary, Broderick Johnson was the keynote speaker and gave recognition on behalf of the White House and the Department of Education to CNUSD for the commitment we have made to fully reflect America's diversity at the highest levels and equally include students of all backgrounds in in our most rigorous high school classes.

In conclusion, Dr. Lin reported that Friday, October 7, kicks off the high school football season and he looks forward to attending some great games.

### 8. PUBLIC HEARING

#### a. California Department of Education Waiver of Selected Portions of California Education Code §§ 17455, 17466, 17468-17470, 17472-17475

**Minutes:**

Mrs. Sciortino announced the Public Hearing on the California Department of Education Waiver of Selected Portions of California Education Code §§ 17455, 17466, 17468-17470, 17472-17475. There was no one in the audience wishing to address the Board and therefore, she declared the Public Hearing closed.

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### 9. HEARING SESSION

#### Minutes:

Mrs. Sciortino asked if there were any members in the audience wishing to address the Board. Seeing no one, she declared the Hearing Session closed.

### 10. STUDENT BOARD MEMBER'S REPORT

#### Minutes:

Delaney provided a recap for each high school's Homecoming events. In addition, she reported the Octoberfest Lifeskills Dance will be held on October 24 at Norco High School from 6-8 p.m. and the Community Color Run will be held on November 5, 8 a.m. at Dos Lagos. At this event, anyone can come walk or run a 5k trail while going through clouds of colored chalk to stay fit and look colorful while doing so. Price is \$35. All proceeds directly benefit the students of Santiago High School.

### 11. BOARD MEMBERS' REPORTS

#### Minutes:

Mr. Newberry commented that he looks forward to attending District high school football games. He congratulated Dr. Boster for the very impressive and successful CTE Business Partnership Reception and commended Evita Tapia and Cassandra Willis for conducting a parent and community engagement workshop recently on behalf of the Riverside County School Boards Association. He attended a luncheon in support of Proposition 51 on September 22 with State Superintendent Tom Torlakson and requested the Board agendize a resolution in support of Proposition 51, a statewide initiative that would authorize \$9 billion in general obligation bonds to construct and modernize K-12 public schools. Furthermore, he attended the NSBA Council of Urban Boards of Education (CUBE) conference where he had lunch with American philosopher and author Dr. Cornel West. Mr. Newberry heard Dr. West's philosophical views and the plight of inner city schools and received his books, *Race Matters*, and *Democracy Matters*.

Mrs. Ybarra announced she was elected secretary of the California Latino School Boards Association. She recounted attending the following events: Participated in the Raney Intermediate career fair where she shared her experiences as a physical therapist and school board member; attended the luncheon in support of Proposition 51 with State Superintendent Tom Torlakson; went with Dr. Lalas to see former NASA Astronaut Heidemarie Piper speak at Corona High; participated in the ELL talks at Corona High and shared her story of growing up as an English language learner; and attended the Reducing Chronic Absenteeism Regional Conference in Moreno Valley. She, too, praised Evita Tapia and Cassandra Willis for leading the Riverside County School Boards Association Parent and Community Engagement Workshop.

Mr. Zickefoose thanked Dr. Simon for the information she provided regarding Academic Saturday School and her efforts to expand the program. He said that Norco High School's Academic Saturday School is a great example of how well the program can work. He asked the students in the audience from Norco High for a show of hands of those who have participated in Saturday School and feel that it has helped them academically. Approximately 70% of the students raised their hands. Mr. Zickefoose stated that students are willing and wanting to come on campus on Saturday. Still, he requested the program's name be changed to something less punitive. He recommended using academy or institute. In conclusion, Mr. Zickefoose invited Board and Cabinet members to attend the Combat Cancer 2.5/5k Walk benefiting cancer warriors in our community on Saturday, October 15, 8:00 a.m. at Parkview Park in Corona.

Dr. Lalas reported attending the SACK Foundation Imagine Dinner recognizing individual students and teachers for their selfless acts of care and kindness. He said he was moved by the message given by at-risk expert Dee Hankins and hoped that our teachers will have an opportunity to hear Mr. Hankins speak. Dr. Lalas said he, too, attended the ELL talks and Academic Awards night at Corona High School recognizing Latino students for their academic success. He affirmed the event was a concrete example of CNUSD closing the achievement gap. In addition, Dr. Lalas said he was able to tour Project Lead the Way classrooms at Corona High School with County Superintendent Kenneth Young.

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Mrs. Sciortino thanked Dr. Lin for conducting an orientation for Board candidates that provided valuable and relevant information about the District and the responsibilities of a Board member. She also thanked Dr. Simon for information she provided on AP classes offered at our high schools and the credential information for those teaching the classes. She said that in addition to the Cancer Walk Mr. Zickefoose mentioned, the 2nd Annual CTE Expo and 11th Annual Career Day will also be held on Saturday, October 15, at Norco College from 9 a.m. to 12 p.m. CNUSD CTE programs will be showcased with exhibits, projects, and equipment for all to see and students will have the opportunity to develop interview skills, fill out job applications and learn about various career paths. She invited Board and Cabinet members to stop by and observe this exciting event and interact with business leaders from our community. She, too, attended the CTE Business Partnership Reception. In addition, she acknowledged the World Kindness Youth Conference, a yearly event held for CNUSD 4th graders hosted by the Simple Acts of Care and Kindness (S.A.C.K.) Foundation and applauded Shirley Zink, Co-Founder of the Foundation. Furthermore, Mrs. Sciortino requested a presentation at a future Board meeting by Kristi Camplin, Founder/Director of Inspire Life Skills Training, an organization that provides housing assistance, life skills training and education and employment support for youth aging-out of the foster care system.

### 12. CONSENT ITEMS

#### a. It is recommended that the Board of Education approve and/or accept the consent items. (Action)

##### Rationale:

Executive Services: 13a  
Educational Services: 14a-f  
Instructional Support: 15a-m  
Information Technology: 16a  
Business Services: 17a-d  
Facilities: 18a-s  
Human Resources: 19a-d

All matters in this category are considered to be consistent with the Board/District goals, Board Policies, and Administrative Regulations adopted and/or approved by the Board of Education and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**Motion Passed:** Passed with the exception of Item number 18r, Authorize utilization of the attached Open Piggyback Contract Bid SSPB #40-06/2015-16, Savanna School District, for the lease of a relocatable classroom building from Class Leasing, LLC, Parks Elementary School, in the amount of \$35,200, withdrawn from the agenda by the administration for return at a later date with a motion by Mrs. Mary Ybarra and a second by Mr. John Zickefoose.

Yes Dr. Jose Lalas  
Yes Mr. Bill Newberry  
Yes Mrs. Cathy Sciortino  
Yes Mrs. Mary Ybarra  
Yes Mr. John Zickefoose

### 13. EXECUTIVE SERVICES - Judy K. Now, Assistant to the Superintendent

#### a. It is recommended that the Board of Education accept the attached gifts/donations to Barton, Jefferson, and Wilson Elementary; El Cerrito Middle; Corona Fundamental, Norco and Ramirez Intermediate; and Norco High Schools, and Business Services. (Consent)

##### Attachments:

Gifts & Donations 10.4.16

##### Minutes:

Ms. Now, on behalf of the Board, expressed appreciation for the gifts/donations.

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**b. Possible Nomination of Members to the Riverside County Committee on School District Organization, First and Fourth Supervisorial Districts (Discussion/Action)**

**Rationale:**

The election of members to the Riverside County Committee on School District Organization (County Committee) will be held during the regular Joint Meeting of the Riverside and San Bernardino County School Boards Associations on Monday, October 24, 2016, at the Ontario Convention Center. At the election meeting, the candidate must be nominated from the floor by the representative delegate and only one representative delegate from each school district governing board is authorized to vote. Our District's delegate is Board President, Cathy Sciortino.

The County Committee is responsible for several important functions that affect all of the districts in Riverside County. Also being addressed is the issue of establishing trustee areas in some of the Riverside County districts. The County Committee members whose terms expire in 2016 are from the First and Fourth Supervisorial Districts.

**Attachments:**

Election of Members to the RCCSDO 2016

**Minutes:**

The Board had no nominations for members to the Riverside County Committee on School District Organization.

**14. EDUCATIONAL SERVICES - Lisa Simon, Ed.D., Assistant Superintendent**

**a. It is recommended that the Board of Education approve the Agreements for Contracted Services whereas the contractor agrees to render the services on the dates and times herein stated in accordance with the direction stipulated by the District Superintendent of Schools. (Consent)**

**Rationale:**

**California Weekly Explorer, Inc.**

On October 31 and November 18, 2016, California Weekly Explorer will present "Walk Through California" to fourth grade students at Anthony Elementary School. This is an interactive presentation of California's history presented in the form of stories, games, music, and dramatic activities.

Cost: \$1,414

Funding Source: Anthony Elementary School fourth grade fundraiser account

**Science on the Go**

On June 7, 2016, Science on the Go provided Barton Elementary School GATE students with five presentations on how owls adapt to an environment. Students looked at birds and their structures dissected owl pellets and explored a dichotomous chart.

Cost: \$650

Funding Source: Barton Elementary School GATE fundraiser account and parent donations

**Twilight Productions**

On October 27, 2016, Twilight Productions will provide the Bronze Party DJ Package (equipment, lighting, music) for Eisenhower Elementary School's sixth grade Autumn Shake.

Cost: \$299

Funding Source: Eisenhower Elementary School sixth grade fundraiser account

**California Association for Bilingual Education (CABE)**

Beginning August 24, 2016, through December 14, 2016, CABE will offer a Level 1 *Awareness Training* for up to 25 Garretson Elementary School parents. The Project 2INSPIRE works with parents to increase their knowledge about schooling to ensure that parents have vital information about high quality educational options for their children.

Cost: \$3,125

Funding Source: LCAP Supplemental



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**Julian Mining Company**

Beginning May 19, 2017, through June 9, 2017, Julian Mining Company will present "California Gold Rush" to fourth grade students at Harada Elementary School. Students will learn to use Pans, Rockers, and the 'Long Tom' or Sluice box to reveal gold and other minerals.

Cost: \$2,433

Funding Source: Harada Elementary School PTA and 4th grade fundraiser account

**Master-Pieces with Beverly Smith**

Beginning November 5, 2016, through May 18, 2017, Master-Pieces with Beverly Smith will present art lessons to Norco Elementary GATE students, grades 3-6.

Cost: \$900

Funding Source: Norco Elementary School GATE fundraiser account

**California Association for Bilingual Education (CABE)**

Beginning October 5, 2016, through June 2, 2017, CABE will offer a Level 3 *Expert Training* for up to 25 Washington Elementary School parents. Level 3 training covers in depth topics and issues that train parents to become parent leaders in the school community.

Cost: \$5,500

Funding Source: Title I

**Kaiser Permanente Educational Theatre**

Beginning October 5, 2016, through June 2, 2017, Kaiser Permanente Educational Theatre will provide free health education assemblies in the form of theatrical performances to CNUSD high school students, grades 9-12, on the subject of STD Prevention.

Cost: These assemblies are free of charge

Funding Source: Not applicable

**George J. Giokaris, Ed.D.**

Beginning November 1, 2016, through May 31, 2017, Dr. Giokaris will provide leadership training and development for professional educators in the areas of personal mastery, building teams and building people, change leadership, decision-making, and values.

Cost: Not-to-exceed \$2,000

Funding Source: Educator Effectiveness

**Alex Garfio**

On November 14, 2016, Alex Garfio, Clear the Clearinghouse will provide a NCAA Intensive Workshop for high school counselors consisting of an in depth overview of rules and regulations as well as Best Practices.

Cost: \$800

Funding Source: Educator Effectiveness

**California Association for Bilingual Education (CABE)**

Beginning October 5, 2016, through June 30, 2017, Gricelda Perez, Plaza Comunitaria Specialist, will work in collaboration with the CNUSD Plaza Comunitaria program staff and participants on curriculum, tutoring, organization, and technical set up. She will also conduct a 3-day Trainer of Trainers with Corona-Norco assigned Plaza instructors.

Cost: Not-to-exceed \$4,500

Funding Source: Title III

**b. It is recommended that the Board of Education approve the Extended Day Field Trip requests from Lincoln Alternative, Orange Elementary, Parkridge Elementary, Corona High, Roosevelt High, and Santiago High Schools. (Consent)**

**Rationale:**

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**Lincoln Alternative School**

Pali Institute, Running Springs, California

May 1-3, 2017

Purpose: Sixth grade students will attend Science Camp

75 Female Students

62 Male Students

06 Adult Female Supervisors

01 Adult Male Supervisors

Transportation: Charter bus

Lodging: Cabins

Estimated Cost: \$38,700

Funding Source: Fundraisers and donations

**Orange Elementary School**

C.O.D.E.S. Mile High Pines, Angelus Oak, California

April 10-14, 2017

Purpose: Sixth grade students will attend Science Camp

42 Female Students

63 Male Students

04 Adult Female Supervisors (plus camp staff for a 10 to 1 ratio)

01 Adult Male Supervisor (plus camp staff for a 10 to 1 ratio)

Transportation: District bus

Lodging: Cabins

Estimated Cost: \$28,350

Funding Source: Fundraisers and donations

**Parkridge Elementary School**

Pali Institute, Running Springs, California

December 12-14, 2016

Purpose: Sixth grade students will attend Science Camp

60 Female Students

40 Male Students

03 Adult Female Supervisors (plus camp staff for a 10 to 1 ratio)

01 Adult Male Supervisors (plus camp staff for a 10 to 1 ratio)

Transportation: District bus

Lodging: Cabins

Estimated Cost: \$24,960

Funding Source: Title I

**Corona High School**

Napa Valley High School, Napa, California

January 5-7, 2017

Purpose: Varsity Girls Wrestling team will compete in the Napa Classic RED Tournament

14 Female Students

00 Male Students

01 Adult Female Supervisor

01 Adult Male Supervisor

Transportation: Students will be transported by their parents

Lodging: Hotel

Estimated Cost: \$1,600

Funding Source: Fundraisers



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**Corona High School**

Las Vegas, Nevada

January 5-8, 2017

Purpose: Funky Phresh Krew (FPK) will perform at the USA Regional Dance Competition

00 Female Students

12 Male Students

03 Adult Female Supervisors

04 Adult Male Supervisors

Transportation: Students will be transported by their parents

Lodging: Hotel

Estimated Cost: No cost to the district

Funding Source: Community donations

**Corona High School**

College tours: UC Santa Barbara, Cal Poly San Luis Obispo, CSU Monterey Bay, UC Santa Cruz, San Jose State University, San Francisco State University, CSU East Bay, UC Berkeley, California

February 8-10, 2017

Purpose: Junior AVID students will visit eight colleges in three days

25 Female Students

25 Male Students

02 Adult Female Supervisors

02 Adult Male Supervisors

Transportation: Charter bus

Lodging: Hotel

Estimated Cost: \$19,450

Funding Source: Fundraisers and AVID funds

**Roosevelt High School**

College tours: CSU Bakersfield, CSU Fresno, UC Merced, CSU Stanislaus, UC Santa Cruz, CSU Monterey Bay, CSU Channel Islands, California

October 13-15, 2016

Purpose: Sophomore AVID students will visit seven colleges in three days

61 Female Students

44 Male Students

03 Adult Female Supervisors

04 Adult Male Supervisors

Transportation: Charter bus

Lodging: Hotel

Estimated Cost: \$10,000

Funding Source: Fundraisers and AVID funds

**Roosevelt High School**

Las Vegas, Nevada

December 27-30, 2016

Purpose: Girls Varsity Basketball will participate in the Las Vegas Holiday Classic Tournament

16 Female Students

00 Male Students

01 Adult Female Supervisors

03 Adult Male Supervisors

Transportation: Students will be transported by their parents

Lodging: Hotel

Estimated Cost: \$3,000

Funding Source: Fundraisers

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**Roosevelt High School**

Honolulu, Hawaii

April 5-9, 2017

Purpose: Madrigals, Women's Ensemble, and Vocal Jazz will compete at Worldstrides Heritage Festival

50 Female Students

21 Male Students

05 Adult Female Supervisors

03 Adult Male Supervisors

Transportation: Airplane and charter bus

Lodging: Hotel

Estimated Cost: \$140,000

Funding Source: Fundraisers and donations

**Santiago High School**

College tours: Cal State Channel Islands, UC Santa Barbara, Cal Poly San Luis Obispo, California

November 17-18, 2016

Purpose: Sophomore AVID students will visit three colleges in two days.

30 Female Students

20 Male Students

02 Adult Female Supervisors

01 Adult Male Supervisor

Transportation: Charter bus

Lodging: Hotel

Estimated Cost: \$12,500

Funding Source: Fundraisers

**Santiago High School**

Disneyland Hotel, Anaheim, California

November 20-21, 2016

Purpose: Student leaders will attend the CADA Leadership Conference

27 Female Students

11 Male Students

03 Adult Female Supervisors

01 Adult Male Supervisor

Transportation: Charter bus

Lodging: Hotel

Estimated Cost: \$9,000

Funding Source: Fundraisers

**Santiago High School**

Chicago, Illinois

April 6-9, 2017

Purpose: Jazz Ensembles I, II, and III have been selected to give performances at the Dixie Classic Jazz Festival

30 Female Students

50 Male Students

10 Adult Female Supervisors

10 Adult Male Supervisors

Transportation: Airplane, Charter bus

Lodging: Hotel

Estimated Cost: \$106,000

Funding Source: Fundraisers

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**Santiago High School**

San Francisco, California

April 7-11, 2017

Purpose: Madrigals and Treble Ensemble Choirs will compete at the Festival of Gold

51 Female Students

21 Male Students

05 Adult Female Supervisors

02 Adult Male Supervisors

Transportation: Charter bus

Lodging: Hotel

Estimated Cost: \$75,000

Funding Source: Fundraisers and donations

**c. It is recommended that the Board of Education approve the attached 2016-17 Agreement for Educational Services with Diamond6 Leadership and Strategy, LLC in the amount of \$69,961.**

**(Consent)**

**Rationale:**

Diamond6 Leadership and Strategy, LLC, will provide a 5-day leadership and strategy workshop June 25 - 29, 2017 for certificated and classified administrators and teachers in the Corona-Norco Unified School District.

Funding Source: Donations

**Attachments:**

2016-17 Agreement for Educational Services

**d. It is recommended that the Board of Education approve the attached 2016-17 Agreement for Data Services with Key Data Systems in the amount of \$3,750. (Consent)**

**Rationale:**

Key Data Systems will provide data services to the Educational Services Division. As part of these data services, they will provide two half days on-site professional development to include the following reports:

- SBAC Report Suite - District level only (SBAC Achievement Report, SBAC Comparison Report, SBAC Gap Report, SBAC Intervention List(s), SBAC Site Comparison Report)
- SBAC Claim Report - All sites

Funding Source: Assessment and Accountability State Mandated Testing funds

**Attachments:**

2016-17 Agreement for Data Services

**e. It is recommended that the Board of Education approve the attached 2016-17 ERSI Online Training License Agreement with Branagh Information Group in the amount of \$1,341. (Consent)**

**Rationale:**

Branagh Information Group will provide a five-hour introductory training course on the Infant/Toddler Environment Rating Scale, Revised Edition (ITERS-R) for the Corona Vista Teen Parenting Program.

The ITERS-R is a thorough revision of the original Infant/Toddler Environment Rating Scale (ITERS, 1990). It is one of a series of four scales that share the same format and scoring system but vary considerably in requirements because each scale assesses a different age group and/or type of child development setting. The ITERS-R retains the original broad definition of environment including organization of space, interaction, activities, schedule, and provisions for parents and staff. This scale is designed to assess programs for children from birth to 30 months of age, the age group that is most vulnerable physically, mentally, and emotionally.

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In order to be in compliance with the State of California, all staff in the Corona Vista Teen Parenting Program are required to go through this training during the 2016-17 school year.

Funding Source: Child Development

**Attachments:**

ERSI Online Training License Agreement

**f. It is recommended that the Board of Education approve the attached 2016-17 Memorandum of Understanding with the Association of California School Administrators (ACSA) for membership into the Systems Leadership Collaborative in the amount of \$10,000. (Consent)**

**Rationale:**

The Systems Leadership Collaborative is a collaborative of districts in California being organized by ACSA to work toward successful implementation of the Local Control Accountability Plan (LCAP). The Systems Leadership Collaborative will focus on research-based frameworks and proven leadership practices for building capacity of district systems, and successful implementation that positively affects both the classroom and student achievement by:

- Defining a strategic focus
- Cultivating leadership capacity
- Establishing organizational support structures
- Engaging in data-driven decision-making
- Leading implementation planning and execution
- Developing a high performing culture

Throughout the year, the districts will collaborate with the Systems Leadership Collaborative experts and each other. The lessons learned throughout the year will be shared with the CCEE, CDE, SBE, and ACSA membership to assist as many school districts in the State of California as possible.

Funding Source: Educator Effectiveness

**Attachments:**

2016-17 Memorandum of Understanding Between ACSA and CNUSD

**15. INSTRUCTIONAL SUPPORT - Michael G. Cobarrubias, Associate Superintendent**

**a. It is recommended that the Board of Education approve the 2016-17 Agreement for Contracted Services with Clover Enterprises Inc. for CPR, First Aid, AED and Epi-Pen training for all security personnel in the amount of \$1,500. (Consent)**

**Rationale:**

**Clover Enterprises Inc. Jim Clover**

To conduct a refresher course on CPR, First Aid, AED and Epi-Pen training for all security personnel for the 2016-17 school year. The cost is \$1,500.

Funding source: Unrestricted

**b. It is recommended that the Board of Education approve the Extended Field Trip Request for all high schools to attend a UNITY/Diversity Camp at the Pine Summit Camp. (Consent)**

**Rationale:**

**All High Schools**

Pine Summit Camp

Big Bear, CA

December 9-11, 2016

Purpose: UNITY Camp relates to school climate and student engagement by removing barriers that

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prevent students from accepting each other for who they are. The camp promotes cultural proficiency.  
50 Female students each camp  
50 Male students each camp  
12 Adult Male Supervisors each camp  
12 Adult Female Supervisors each camp  
The student-staff ratio will be approximately 4:1  
Transportation: District bus and bus from Orange County Dept. of Ed.  
Lodging: Students will stay in camp cabins.  
Estimated cost: \$ 10,690.72 per camp trip

Funding Source: Medi-Cal Billing

**c. It is recommended that the Board of Education approve the amendment to the Extended Field Trip request for all high schools to attend UNITY/Diversity Camps at Pali Mountain Retreat. (Consent).**

**Rationale:**

On July 12, 2016, the Board of Education approved an Extended Field Trip Request for all high schools to attend 4 UNITY/Diversity Camps at Pali Mountain Retreat on the following dates: 9/23/16, 11/4/16, 01/27/17, and 03/17/17. The number of students attending each trip has increased from 80 to 100 increasing the total cost from \$10,320 to \$13,416 per camp trip. Adult supervision will also increase for each trip to keep the 4:1 ratio.

Source of funds: Medi-Cal Billing

**d. It is recommended that the Board of Education approve the 2016-17 Memorandum of Understanding with WestEd for the administration of the California Healthy Kids Survey. (Consent)**

**Rationale:**

All California school districts receiving state funds under the Tobacco Use Prevention Education (TUPE) Program are required to administer the California Healthy Kids Survey (CHKS) and the School Climate Survey (SCS) for staff, at least every two years.

The School Climate Survey must minimally be offered to all certificated staff working in grades five through 12, as well as to all staff involved in health, safety, and prevention. It may also be completed by other school staff at the district's discretion. This is an online survey.

Student and staff participation in the survey is voluntary, anonymous and confidential.

Active parent consent is required by the California Department of Education in grades below seven, and either active or passive parental consent is permissible in grades seven and above, as directed by local school board policy. The Corona-Norco Unified School District Board of Education adopted passive consent in grades seven and above on September 6, 2011.

There will be a charge of 40 cents per student Basic Fee for the CHKS student answer sheets, plus costs for postage and handling. Additional fees are required for site-level reports. A minimum of 60% or more of the selected sample per grade level must submit complete, usable answer sheets for the CHKS data to be reliable.

Funding Source: Tobacco Use Prevention Education (TUPE) grant

**Attachments:**

MOU-Healthy Kids Survey

**e. It is recommended that the Board of Education approve the candidates submitted for the SELPA Special Education Parent Advisory Committee/Community Advisory Committee (SEPAC/CAC) for the September 2016-June 2018 term. (Consent)**

**Rationale:**

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The Corona-Norco Unified School District SELPA Special Education Parent Advisory Committee/Community Advisory Committee (SEPAC/CAC) comprises at least 7 members who serve 2-year terms. Every other year, approximately 50% of the membership terms out and must either reapply or be replaced.

The recommendation by the Superintendent/designee for the SEPAC/CAC Board members for the September 2016-June 2018 term are:

- Jaime Gilliam-Parent Representative
- Andrea Neptune-Parent Representative
- Gassier Parilla-General Education Representative
- Kimberly Boutonnet-Perez-Special Education Representative

**f. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 52, Red Ribbon Celebration - "YOLO – You Only Live Once. Be Drug Free" - October 23-31, 2016. (Consent)**

**Rationale:**

The California Red Ribbon Coalition is a collaborative of state and national organizations, including the California Department of Education and the California Parent-Teacher Association, that supports substance abuse awareness, prevention, and education. The Red Ribbon Celebration started in 1985, after the murder of DEA Agent Enrique Kiki Camarena by drug traffickers in Mexico, and became a national campaign in 1988. The purpose of this celebration is to demonstrate a unified and visible community commitment to reducing the demand for illegal drugs and illegal use of legal drugs by wearing and displaying Red Ribbons and participating in prevention education and awareness activities. The theme of this year's celebration is "YOLO - You Only Live Once. Be Drug Free."

During the month of October 2016, the Corona-Norco Unified School District has the opportunity to demonstrate its commitment to support the choice of healthy, drug-free lifestyles and to unite with community organizations to create awareness about the problems related to substance abuse.

**Attachments:**

Resolution No. 52-2016 Red Ribbon Celebration

**g. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 53, Great American Smokeout – November 17, 2016. (Consent)**

**Rationale:**

The Great American Smokeout traditionally takes place on the third Thursday in November. The concept dates from the early '70s when Lynn Smith, publisher of the Monticello Times of Minnesota, announced the first observance and called it "D Day." The idea caught on in state after state until in 1977 when it went nationwide under the sponsorship of the American Cancer Society. The Great American Smokeout is an opportunity for tobacco users to say no thanks to tobacco products for twenty-four hours. This event not only challenges people to quit using tobacco but raises awareness of the many effective ways to quit for good. Research shows that tobacco users are most successful in kicking the habit when they have some means of support and double their odds of succeeding if they plan a quit attempt.

On November 17, 2016, the Corona-Norco Unified School District has the opportunity to demonstrate its commitment to support the prevention, awareness, and cessation of tobacco use.

**Attachments:**

Resolution No. 53-2016 Great American Smokeout

**h. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 54, School Psychology Awareness Week – November 14-18, 2016. (Consent)**

**Rationale:**



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School Psychology Awareness Week will be celebrated November 14-18, 2016, to recognize the school psychologists' role in helping teachers, parents and students understand, prevent, and solve problems; promote positive mental health and effective learning environments, and overcome difficulties.

**Attachments:**

Resolution No. 54-2016 School Psychology Awareness Week

**i. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 55, National Disability Employment Awareness Month - October. (Consent)**

**Rationale:**

October is National Disability Employment Awareness Month and its purpose is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities. The Special Education Department would like CNUSD Board of Education to adopt Resolution No. 56 proclaiming October as National Disability Employment Awareness Month to encourage all CNUSD staff to support it by visiting the ODEP (Office of Disability Employment Policy) website at [www.dol.gov/odep](http://www.dol.gov/odep), and to possibly participate in any one of the Department of Labor's suggested activities.

**Attachments:**

Resolution No. 55-2016 National Disability Employment Awareness Month - October

**j. It is recommended that the Board of Education take action on an expulsion case (No. 002-16/17) for unlawfully possessing, using, selling, or otherwise furnishing, or being under the influence of any controlled substance, and unlawfully possessing any controlled substance listed in Chapter 2 (Commencing with section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of more than one avoirdupois ounce of marijuana, other than concentrated cannabis, as recommended by the Administrative Hearing Panel in accordance with Board of Education rules and regulations and in compliance with EC 48918. Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion if needed, take place in Closed Session. (Consent)**

**Minutes:**

The Board of Education expelled the named student (Case No. (002-16/17) and suspended the expulsion contingent upon enrollment into Pollard High School, appropriate attendance, and no future violations of Education Code 48900, as recommended by the Administrative Hearing Panel in its report to the Superintendent. Failure to comply with the conditions for suspension of the expulsion shall result in it being revoked. The student shall be reviewed for readmission on December 1, 2016 for the second semester of the 2016-17 school year.

**k. It is recommended that the Board of Education take action on an expulsion case (No. 004-16/17) for unlawfully possessing, using, selling, or otherwise furnishing, or being under the influence of any controlled substance, and unlawfully possessing any controlled substance listed in Chapter 2 (Commencing with section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of more than one avoirdupois ounce of marijuana, other than concentrated cannabis, as recommended by the Administrative Hearing Panel in accordance with Board of Education rules and regulations and in compliance with EC 48918. Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion if needed, take place in Closed Session. (Consent)**

**Minutes:**

The Board of Education expelled the named student (Case No. (004-16/17) and suspended the expulsion contingent upon enrollment into the Orange Grove High School Expellee Program, appropriate attendance, and no future violations of Education Code 48900, as recommended by the Administrative Hearing Panel in its report to the Superintendent. Failure to comply with the conditions for suspension of the expulsion shall result in it being revoked. The student shall be reviewed for readmission on December 1, 2016 for the second semester of the 2016-17 school year.

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**l. It is recommended that the Board of Education take action on an expulsion case (No. 007-16/17) for unlawfully possessing, using, selling, or otherwise furnishing, or being under the influence of any controlled substance, and for unlawfully possessing any controlled substance listed in Chapter 2 (Commencing with section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of more than one avoirdupois ounce of marijuana, other than concentrated cannabis, as recommended by the Administrative Hearing Panel in accordance with Board of Education rules and regulations and in compliance with EC 48918. Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion if needed, take place in Closed Session. (Consent)**

**Minutes:**

The Board of Education expelled the named student (Case No. (007-16/17) and suspended the expulsion contingent upon enrollment into the Orange Grove High School Expellee Program, appropriate attendance, and no future violations of Education Code 48900, as recommended by the Administrative Hearing Panel in its report to the Superintendent. Failure to comply with the conditions for suspension of the expulsion shall result in it being revoked. The student shall be reviewed for readmission on December 1, 2016 for the second semester of the 2016-17 school year.

**m. It is recommended that the Board of Education take action on an admission case (BD: 09/20/00) as recommended by the Administrative Hearing Panel, in accordance with Board of Education rules and regulations, and in compliance with EC 48915.1. Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion if needed, take place in Closed Session. (Consent)**

**Minutes:**

The Board approved the listed student admission, effective immediately.

**16. INFORMATION TECHNOLOGY - Ben Odipo, Assistant Superintendent**

**a. It is recommended that the Board of Education approve the attached Agreement for Contracted Services with John M. Almaraz in an amount not to exceed \$30,000. (Consent)**

**Rationale:**

- Complete development tasks using HTML, JavaScript, CSS, ASP.NET, SQL and C# languages.
- Manage project tasks in Visual Studio Online, including but not limited to new feature requests, bug entry, bug fixes and test cases.
- Create, edit and review detailed documentation.
- Create test cases and validate code works as required.
- Initiate or participate in meetings to gather requirements, create/edit requirements documents and architect solutions based on requirements.

Funding Source: Unrestricted

**Attachments:**

Consultant Agreement with John Almaraz

**17. BUSINESS SERVICES - Alan P. Giles, Assistant Superintendent**

**a. It is recommended that the Board of Education approve the attached Purchase Order Register dated 8/20-9/14/16 and Warrants issued 8/29-9/21/16. (Consent)**

**Rationale:**

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Attached is the purchase order listing for the period of August 20, 2016, through September 14, 2016, along with a more detailed explanation of orders in excess of \$10,000, except warehouse stock, textbooks, consultant agreements, utilities and maintenance open purchase orders.

**Attachments:**

P.O. Register & Warrant Report 10-04-16

**b. It is recommended that the Board of Education approve the attached Payroll Report No. 2, paid August 2016 for monthly and hourly certificated and classified employees in the amount of \$31,040,435.76.**

**(Consent)**

**Attachments:**

Payroll Report No. 2, August 2016

**c. It is recommended that the Board of Education award Bid No. 16/17-003, Paint Supplies, to The Sherwin Williams Company and Vista Paint for Districtwide use through October 5, 2019. (Consent)**

**Rationale:**

On September 21, 2016, Purchasing conducted a bid opening for Paint Supplies, Bid No. 16/17-003. Bids are to remain open and valid for three (3) years.

The bid was advertised, as required, with a due date of September 21, 2016, at 1:00 p.m. Two (2) vendors responded to the call for bids. The District performed a thorough evaluation of all bids.

Bid award is based on low bid and meeting District specifications.

Funding Source: Unrestricted

**d. It is recommended that the Board of Education approve the following Workers' Compensation Settlement Agreements: No. CN11326202 - \$3,680 with future medical care; No. 489805 - \$5,520 with future medical care; No. 503644 - \$3,480 with future medical care; No. 504503 - \$12,252.50 with future medical care; and No. 516654 - \$480 with future medical care. (Consent)**

**18. FACILITIES - Ted E. Rozzi, Assistant Superintendent**

**a. It is recommended that the Board of Education approve a waiver application of portions of the competitive bidding requirements for selling surplus real property found in California Education Code §§ 17455, 17466, 17468-17470, 17472-17475. (Consent)**

**Rationale:**

The District owns the 9.33 acre Roosevelt Elementary School Site, located on the east side of Garretson Avenue between Santana Way and Chase Drive, in the City of Corona, County of Riverside (the "Roosevelt Site"). The District entered into a Reimbursement Agreement with the Nelson Family Trust to mutually sell the approximately 3.08 acres of unimproved property (the "Nelson's Unimproved Property") located on the easterly portion of their property together with the adjacent Roosevelt Site (collectively, the "Project Site") for residential development. The District is now seeking the ability to negotiate the sale of the Project Site with a suitable purchaser/developer utilizing the Request for Proposals process.

To maximize sales proceeds which will facilitate improved District operations, the District worked with the City of Corona to entitle the 12.41 acre Project Site to authorize 20 single-family residential lots. On June 14, 2016, the Board of Education adopted a Resolution Declaring its intent to sell the Roosevelt Site as surplus property pursuant to the statutory bidding process set forth in Education Code sections 17455-17475, for which no bid was received. The District does not believe that again attempting to follow the aforementioned competitive bidding process will be effective and desires to secure a waiver to provide the District with the greatest flexibility to enable the District to negotiate a satisfactory sales agreement that can take into consideration necessary land use approvals from local government agencies and other critical contingencies.

As a condition to issuing a Request for Proposals to negotiate a satisfactory agreement to sell the Project Site for residential development, the District must secure a waiver of certain provisions included in the

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California Education Code governing the sale of surplus real property. Prior to the State Board of Education approving the application, three (3) important items must be completed. Those include 1) a Public Hearing on the application which was held on October 4, 2016; 2) bargaining unit participation; and 3) comment and review of the applicable oversight committee. The District has consulted with its bargaining units, Corona-Norco Teachers Association and California School Employees Association Chapter 369, regarding this waiver application and both bargaining units are in support of the waiver application. Additionally, a District boundary committee has discussed the application and supports the waiver application.

**b. It is recommended that the Board of Education rescind the award of contract to PBK Architects, Inc. for architectural services, Centennial High School. (Consent)**

**Rationale:**

On August 2, 2016, the Board of Education awarded a contract to PBK Architects, Inc. to provide architectural services required to design Centennial High School Media Center Remodel project. After review of the requirements of the School Facilities Program, it is now requested that the Board of Education rescind the award of contract previously approved.

**c. It is recommended that the Board of Education award the attached contract to PBK Architects, Inc. for architectural services, Centennial High School, in the amount of \$182,600. (Consent)**

**Rationale:**

To provide the architectural services required to design the remodel of the Centennial High School Media Center, the Facilities Division recommends the Board award a contract to PBK Architects, Inc.

The current Centennial High School Media Center maintains the original 1989 design which includes many interior room spaces that restrict the flexibility of the building. The new design will provide (3) new flex lab spaces that can be used for testing and other instructional programs. The main open floor space will house the remaining (limited hard copy) book collection and can also be used for testing, large group instruction, and meetings. The reduction in hard copy resources will be addressed with additional electronic media resources for student instruction and research. The project is estimated to cost \$1.5 million and will be paid with Capital Facilities funds.

**Attachments:**

PBK Architects - Contract - CeHS

**d. It is recommended that the Board of Education award the attached contract to PJHM Architects for architectural and engineering services, Ramirez Intermediate School, in the amount of \$75,000. (Consent)**

**Rationale:**

Pursuant to regulations, the District is required to provide architectural and engineering services for the Division of State Architect's plan approval of school facilities improvements. The District has determined that a relocatable classroom building is required at Ramirez Intermediate School for increased student enrollment. PJHM Architects submitted a proposal for these services in the amount of \$75,000.

Funding Source: Capital Facilities

**Attachments:**

PJHM Contract - Ramirez IS

**e. It is recommended that the Board of Education award the attached contract to Earth Systems Southwest for methane evaluation services, Rondo Elementary School, in the amount of \$45,600. (Consent)**

**Rationale:**

Pursuant to Department of Toxic Substances Control, the Facilities Division must provide methane evaluation as part of the preliminary environmental assessment for the proposed campus of Rondo Elementary School. Earth Systems Southwest has submitted a proposal for methane evaluation services in the amount of \$45,600.

Funding Source: Capital Facilities

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**Attachments:**

Earth Systems Proposal - Rondo ES

- f. It is recommended that the Board of Education award the attached contract to CASC Engineering and Consulting for Storm Water Pollution Prevention Plan services, Adams Elementary School Measure GG Capital Improvement Project, in the amount of \$17,850. (Consent)**

**Rationale:**

The Facilities Division is required to develop, implement and oversee a Storm Water Pollution Prevention Plan (SWPPP) by a certified Qualified SWPPP Developer (QSD) during construction projects. CASC Engineering and Consulting has submitted a fee proposal for these services in the amount of \$17,850.

Funding Source: Measure GG General Obligation Bond - Corona

**Attachments:**

CASC Engineering Contract - Adams ES

- g. It is recommended that the Board of Education award the attached contract to CASC Engineering and Consulting for Storm Water Pollution Prevention Plan services, Garretson Elementary School Measure GG Capital Improvement Project, in the amount of \$22,600. (Consent)**

**Rationale:**

The Facilities Division is required to develop, implement and oversee a Storm Water Pollution Prevention Plan (SWPPP) by a certified Qualified SWPPP Developer (QSD) during construction projects. CASC Engineering and Consulting has submitted a fee proposal for these services in the amount of \$22,600.

Funding Source: Measure GG General Obligation Bond - Corona

**Attachments:**

CASC Engineering Contract – Garretson ES

- h. It is recommended that the Board of Education award the attached contract to CASC Engineering and Consulting for Storm Water Pollution Prevention Plan services, Lincoln Alternative Elementary School Measure GG Capital Improvement Project, in the amount of \$17,850. (Consent)**

**Rationale:**

The Facilities Division is required to develop, implement and oversee a Storm Water Pollution Prevention Plan (SWPPP) by a certified Qualified SWPPP Developer (QSD) during construction projects. CASC Engineering and Consulting has submitted a fee proposal for these services in the amount of \$17,850.

Funding Source: Measure GG General Obligation Bond - Corona

**Attachments:**

CASC Engineering Contract – Lincoln Alternative

- i. It is recommended that the Board of Education award the attached contract to CASC Engineering and Consulting for Storm Water Pollution Prevention Plan services, Norco Elementary School Measure GG Capital Improvement Project, in the amount of \$17,450. (Consent)**

**Rationale:**

The Facilities Division is required to develop, implement and oversee a Storm Water Pollution Prevention Plan (SWPPP) by a certified Qualified SWPPP Developer (QSD) during construction projects. CASC Engineering and Consulting has submitted a fee proposal for these services in the amount of \$17,450.

Funding Source: Measure GG General Obligation Bond - Norco

**Attachments:**

CASC Engineering Contract - Norco ES

- j. It is recommended that the Board of Education award the attached contract to JRoss Quality Assurance for project inspection services, Parks Elementary School, in the amount of \$29,016. (Consent)**

**Rationale:**



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Pursuant to Division of State Architect regulations, the Facilities Division must provide project inspection for an additional relocatable classroom building at Parks Elementary School. JRoss Quality Assurance has submitted a proposal for project inspection services in the amount of \$29,016.

Funding Source: Capital Facilities

**Attachments:**

JRoss Contract - Parks ES

- k. It is recommended that the Board of Education increase the award of contract to JRoss Quality Assurance for ongoing project inspection services, Garretson Elementary School, in the amount of \$25,272. (Consent)**

**Rationale:**

On March 15, 2016, the Board of Education awarded a contract to JRoss Quality Assurance to provide project inspection during the construction of the Garretson Elementary School Measure GG Capital Improvement Phase I Interim Housing project. It is recommended to increase the contract to ensure project inspection of ongoing contractor's work. JRoss Quality Assurance has submitted a proposal for the increase in contract in the amount of \$25,272.

Funding Source: Measure GG General Obligation Bond - Corona

- l. It is recommended that the Board of Education award the attached contract to PBK Architects for architectural and engineering services, Parks Elementary School, in the amount of \$19,200. (Consent)**

**Rationale:**

Pursuant to regulations, the District is required to provide architectural and engineering services for the Division of State Architect's plan approval of school facilities improvements. The District has determined that an additional relocatable building is required at Parks Elementary as a computer lab. PBK Architects submitted a proposal for these services in the amount of \$19,200.

Funding Source: Capital Facilities

**Attachments:**

PBK Architects Contract – Parks ES

- m. It is recommended that the Board of Education award the attached contract to Leighton Consulting, Inc. for additional Geotechnical Testing and Observation services, Adams Elementary School Measure GG Capital Improvement Project Phase II, in the amount of \$62,300. (Consent)**

**Rationale:**

On April 19, 2016, the Board of Education awarded a contract to Leighton Consulting, Inc. to provide geotechnical testing and observation services during Phase I of the Measure GG Capital Improvement Project at Adams Elementary School. With the commencement of the Project's Phase II, it is necessary to increase the award of contract for the additional work. Leighton Consulting, Inc. has submitted a fee proposal for these additional services in the amount of \$62,300.

Funding Source: Measure GG General Obligation Bond - Corona

**Attachments:**

Leighton Consulting Contract - Adams ES

- n. It is recommended that the Board of Education award the attached contract to HMC Architects, Inc. for additional architectural and engineering services, Todd Academy, in the amount of \$53,700. (Consent)**

**Rationale:**

On March 1, 2016, the Board of Education awarded a contract to HMC Architects, Inc. to design a new academic classroom building and associated work to provide interim housing for incoming 7th grade students at the Todd Academy campus. In order to provide housing for the incoming 8th grade students next school year, it is necessary to add up to four (4) additional relocatable classroom buildings thereby increasing the current contract. HMC Architects, Inc. submitted a proposal for these additional services in



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the amount of \$53,700.

Funding Source: Capital Facilities

**Attachments:**

HMC Contract - Todd Academy

- o. It is recommended that the Board of Education award the attached contract to WLC Architects for architectural services, Norco High School Career Technical Education Pathways Phase I project, in the amount of \$74,524. (Consent)**

**Rationale:**

To address the implementation /relocation of the new Career Technical Education Pathways at Norco High School, the Facilities Division recommends the Board award a contract to WLC Architects for Phase I of this project. The project is estimated to cost \$1.2 million and will be paid with Capital Facilities Funds. WLC has submitted a proposal in the amount of \$74,524.

Funding Source: Capital Facilities Funds

**Attachments:**

WLC Agreement – Norco High School Career Tech

- p. It is recommended that the Board of Education approve the attached Amendment to the Construction Services Agreement for additional construction services at Lincoln Alternative Elementary School Measure GG Capital Improvements Phase I project, in the amount of \$748,719 (Consent)**

**Rationale:**

On March 15, 2016, the Board of Education awarded a contract for Construction Services to Erickson-Hall Construction Company for Phase 1 of the Measure GG Lincoln Alternative Elementary School Capital Improvement Project authorizing the use of the Lease-Leaseback project delivery method. In order to construct the recently approved DSA Increment 1 plans, it is necessary to amend the Construction Services Agreement, Site Lease Agreement, and Sublease Agreement. Erickson-Hall Construction Company has submitted a proposal in the amount of \$748,719.

Funding Source: Measure GG General Obligation Bond - Corona

**Attachments:**

Lincoln Alt. - LLB Amendment

- q. It is recommended that the Board of Education authorize the filing of a Notice of Completion to Silver Creek Industries, Inc. for Norco Elementary School Measure GG Capital Improvements project. (Consent)**

**Rationale:**

On March 1, 2016, the Board of Education awarded a contract to Silver Creek Industries, Inc., to refurbish and install two (2) District-owned 24 x 40 relocatable classroom buildings for the Measure GG Capital Improvement Project at Norco Elementary School.

On August 1, 2016, the District conducted an inspection of the work. It was determined that all scope of work was substantially complete and in conformance with the contract.

- r. It is recommended that the Board of Education authorize utilization of the attached Open Piggyback Contract Bid SSPB #40-06/2015-16, Savanna School District, for the lease of a relocatable classroom building from Class Leasing, LLC, Parks Elementary School, in the amount of \$35,200.(Consent)**

**Rationale:**

Pursuant to Public Contract Code Sections 20118 and 20652, the District may piggyback the lease of relocatable buildings utilizing the Savanna School District Open Piggyback Contract Bid SSPB #40-06/2015-16. The Facilities Division is recommending the Board of Education approve the authorization to lease relocatable classroom buildings from Class Leasing to provide a computer testing lab at Parks Elementary School.

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Funding Source: Capital Facilities

**Attachments:**

Class Leasing - Lease of Relocatable Classroom Building - Parks ES

**s. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 56, Authorizing the Cancellation of Special Tax Lien in Improvement Area 1 of CFD No. 04-1. (Consent)**

**Rationale:**

In 2006, the Board established Improvement Area 1 of Community Facilities District No. 04-1 pursuant to the Mello-Roos Community Facilities Act of 1982, for a proposed residential project immediately west and adjacent to the Home Depot shopping center on the west side of McKinley Avenue in Corona.

As a result of a substantial change in the project, the Facilities Division recommends the Board terminate the CFD obligation. The development was originally a 239 unit single-family for-sale project consisting homes with an average size of 1,519 square feet but is now a 442 multi-family apartment project with an average size of 978 square feet. Under the provisions of the original agreement, the project would have provided the District with \$7.66 per square foot in development fees and as a result of the cancellation of the CFD obligation, the Developer will pay a mitigation fee amount of \$8.00 per square foot and the District avoids the CFD tax administration.

The Board, as the Legislative Body of CFD 04-1, may cancel a special tax lien within Improvement Area 1 if the adopted special tax rate and method of apportionment structure are no longer applicable to a revised project.

**Attachments:**

2016-17 Resolution No. 56

**19. HUMAN RESOURCES - Samuel Buenrostro, Ed.D., Deputy Superintendent**

**a. It is recommended that the Board of Education approve the attached Human Resources Report which includes Certificated, Classified and Management employment, changes in hire dates, special education extended year assignments, summer school assignments, ratification of temporary assignments, changes in salary schedule placement, reclassifications, leaves of absence, reemployment list placements, suspensions, resignations, changes in resignation dates, rescinded resignations, terminations; Certificated extra duty assignments, changes in extra duty assignments, continued employment lists; and Classified anniversary step increases, changes in names of classifications, changes in hours and/or months, longevity increases and extra hours. (Consent)**

**Attachments:**

Human Resources Report

**b. It is recommended that the Board of Education approve the attached Revised 2016-17 Classified Management Salary Schedule. (Consent)**

**Rationale:**

The following language has been added to the Classified Management Salary Schedule:

The Class R salary enhancement column difference is not reportable as pensionable compensation, and therefore will not be included in the employees defined benefit from CalPERS (Government Code section 20636.1(f); CCR Section 570).

**Attachments:**

2016-17 Revised Classified Management Salary Schedule

**c. It is recommended that the Board of Education adopt the attached 2016-17 Resolution No. 57, Week of the School Administrator, October 16 - 22, 2016. (Consent)**

**Attachments:**

Resolution No. 57-2016 Week of the School Administrator

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**d. Review of the attached Quarterly Report on Williams Uniform Complaints for October 2016. (Consent)**  
**Attachments:**

Williams Report Oct 2016

**20. CLOSED SESSION - Unfinished Business**

- a. Student Expulsions/Readmissions/Admissions (Education Code 35146)**
- b. Public Employee Appointment/ Assignment/ Reassignment/ Discipline/ Dismissal/ Release (Government Code 54957)**
- c. Anticipated Litigation (Government Code 54956.9(b)(1))**
- d. Negotiations - CNTA and CSEA Issues (Government Code 54957.6)**

**21. CLOSING CEREMONY**

**a. Adjournment (Action)**

**Minutes:**

The Board adjourned its Regular Business Meeting at 8:18 p.m.

**Motion Passed:** Passed with a motion by Mr. Bill Newberry and a second by Mrs. Mary Ybarra.

Yes Dr. Jose Lasas  
Yes Mr. Bill Newberry  
Yes Mrs. Cathy Sciortino  
Yes Mrs. Mary Ybarra  
Yes Mr. John Zickefoose

**b. Next Board Meetings - 2820 Clark Avenue, Norco, CA 92860**

**Rationale:**

Tuesday, October 18, 2016 - 6:00 p.m. - Study Session  
Tuesday, November 15, 2016 - 5:50 p.m. - Regular Business Meeting  
Tuesday, December 6, 2016 - 5:50 p.m. - Organizational Meeting

Minutes adopted by the Board of Education on November 15, 2016.

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Cathy L. Sciortino  
Board President

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John Zickefoose  
Board Clerk

*Linda Bower,  
Recording Secretary*